
Croughton All Saints CE Primary School

Charging Policy

DATE: September 23



Be Ready, Be Respectful, Be Safe – To believe, achieve, succeed together’.

This is firmly rooted in Christian values. We look to Jesus as our guiding light. He inspires us to live out our Christian values and strive for excellence in all we do; celebrating life in all its fullness. Jesus said 'I have come that you may have life in all its fullness' (John 10:10). He calls us to a full life in mind, body, heart and spirit.

Reviewed by	Approved by	Date Approved	Next Review Date
Sept 23	Headteacher		Sept 25
Sept 23	Governors		Sept 25

1 Voluntary contributions

1.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If sufficient voluntary contributions are not received, it will be at the Headteacher's discretion on whether to cancel the trip.

1.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, the school may allow the child to participate fully in the trip or activity at the Headteacher's discretion. The school may pay additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

1.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums
- transport expenses
- sporting activities
- outdoor adventure activities
- visits to or by a theatre company
- school trips abroad
- musical events

1.4 Calculating charges

When charges are made for any activity, whether during or outside of the school day, they will be based on the actual costs incurred and divided by the total number of pupils participating. There will be no levy on those who can pay to support those who cannot or will not. Support for cases of hardship will come through voluntary contributions and fundraising.

Parents whose children qualify for Pupil Premium and are in receipt of the following eligible benefits will receive support with costs for trips, music, clubs etc.

- pupils who are recorded as eligible for free school meals, or have been recorded as eligible in the past 6 years, including eligible children of families who have no recourse to public funds (NRPF)
- children looked after by local authorities, referred to as looked-after children
- children previously looked after by a local authority or other state care, referred to as previously looked-after children

The principles of best value will be applied when planning activities that incur costs to the school and/or charges to parents.

2 Residential visits

2.1 If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education expenses. However, we do make a charge to cover the costs of board and lodging and optional extras.

3 Music tuition

3.1 All children study music as part of the normal school curriculum. We do not charge for this.

3.2 There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers who make a charge for these lessons. We give parents information about additional music tuition before the start of each academic year.

4 Swimming

4.1 The school organises swimming lessons for children from years 3 onwards plus any KS2 non-swimmers and those who have not achieved the required standard. These take place in school time and are part of the National Curriculum. We therefore make no charge for the lessons. However, we ask parents for a contribution towards the coach transport cost. We inform parents when these lessons are to take place.

5 Monitoring and review

5.1.1 This policy is monitored by the Governing Body, and will be reviewed in two years, or earlier if necessary.

Date adopted by the governing body: 12th September 2023

Policy Review Date: 12th September 2025

Signed:

Chair of governors: _____

Headteacher: _____