
Croughton All Saints CE Primary School

Charging Policy

October 2025



At Croughton School, we all belong as part of God's family. We foster each child's unique skills ensuring we are an inclusive and diverse community where each child feels safe and has a love of learning. We prepare children for their next journey in education and as global citizens by being respectfully curious, determined, resilient and kind.

'How wonderful, how pleasing it is when all God's people come together as one.'
(Psalm 133:1)

Reviewed by	Approved by	Date Approved	Next Review Date
Oct 25	Headteacher		Oct 26
Oct 25	Governors	16 th October 2025	Oct 26

1 Voluntary contributions

1.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If insufficient voluntary contributions are received, it will be at the Headteacher's discretion on whether to cancel the trip.

1.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, the school may allow the child to participate fully in the trip or activity at the Headteacher's discretion. The school may pay additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

1.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

visits to museums
transport expenses
sporting activities
outdoor adventure activities
visits to or by a theatre company
school trips abroad
musical events

1.4 Calculating charges

When charges are made for any activity, whether during or outside of the school day, they will be based on the actual costs incurred and divided by the total number of pupils participating. There will be no levy on those who can pay to support those who cannot or will not. Support for cases of hardship will come through voluntary contributions and fundraising.

Parents whose children qualify for Pupil Premium and are in receipt of the following eligible benefits will receive support with costs for trips, music, clubs etc.

Pupils are eligible for the Pupil Premium if they meet any of the following criteria:

- **Free School Meals:**

The pupil is currently registered for Free School Meals (FSM) or has been registered at any point in the past six years.

- **Service Children:**

A parent is serving in the regular armed forces or is in the armed forces of another nation and stationed in England, and the pupil has been registered as a "service child".

- **Children in Care:**

The pupil is currently in care or has been adopted from care or is subject to a [special guardianship order](#) or [child arrangement order](#).

The principles of best value will be applied when planning activities that incur costs to the school and/or charges to parents.

2 Residential visits

- 2.1** If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education expenses. However, we do make a charge to cover the costs of board and lodging and optional extras.

3 Music tuition

- 3.1** All children study music as part of the normal school curriculum. We do not charge for this.
- 3.2** There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers who make a charge for these lessons. We give parents information about additional music tuition before the start of each academic year.

4 Swimming

- 4.1** The school organises swimming lessons for children from years 3 onwards plus any KS2 non-swimmers and those who have not achieved the required standard. These take place in school time and are part of the National Curriculum. We therefore make no charge for the lessons. However, we ask parents for a contribution towards the coach transport cost. We inform parents when these lessons are to take place.

5 After School Clubs

The school organises after school activities and may request a contribution towards resources or specialist instruction.

5 Monitoring and review

- 5.1.1** This policy is monitored by the Governing Body, and will be reviewed in two years, or earlier if necessary.