

'Be Ready, Be Respectful Be Safe 'To believe, achieve, succeed together'.



CROUGHTON ALL SAINTS CE PRIMARY SCHOOL

Prospectus





Welcome

Croughton Primary School is a friendly and caring Church of England school and primarily serves the village of Croughton, with children also attending and welcome from neighbouring villages and towns.

We are a primary school with a Nursery class (opening September 2023) and then cater for children from Reception to Year 6 (ages 4-11). We currently have 110 children on roll.

Our rural setting enhances the children's education, lying at the heart of a small village. Our site boasts the wonderful features of our thatched building which is over 180 years old and extensive outdoor space where we take learning beyond the classroom. We have close links with the village church and local community including RAF Croughton.

The pupils at our school are polite, happy, hard-working and enthusiastic about their learning. They are kind to one another and go to great lengths to praise, encourage and look after one another. We have a dedicated and committed staff who ensure that all pupils are given the best opportunities to succeed. They all care very deeply about the children and know each child well. We strive to share with children the right and wrongs of life by following a set of Christian values that are followed by the whole school community. These values are at the forefront of all our teaching and incorporated into daily life.

We have very strong links with parents and a very supportive parenting community. We believe that for each child to reach his or her potential, a positive working partnership between home and school is essential.

This prospectus should give you all the information you need about our school but please do not hesitate to contact us if you would like any further information.

We also have a detailed website that shares much about the school
<https://www.croughtonallsaints.northants.sch.uk/>

Sarah Smith
Headteacher

Mark Stapleton
Chair of Governors



Vision

At Croughton All Saints CE Primary School we believe that every child is a unique individual with great potential. Our drive for excellence and wanting to be the best that we can be, stems from our vision and inspires and motivates us to continuously improve standards and learning opportunities for all.

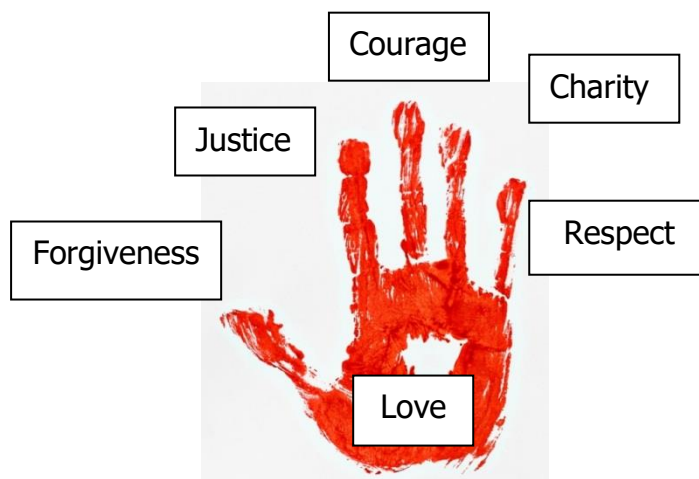
Be Ready, Be Respectful, Be Safe – To believe, achieve, succeed together'.

This is firmly rooted in Christian values. We look to Jesus as our guiding light. He inspires us to live out our Christian values and strive for excellence in all we do; celebrating life in all its fullness. Jesus said 'I have come that you may have life in all its fullness' (John 10:10). He calls us to a full life in mind, body, heart and spirit.

Values

Our values contribute to the academic achievement, personal development and well-being of all learners. They support the spiritual, moral, social and cultural development of all learners – Christian, other faiths or of no faith. The values shape the relationships between all members of the school community and promote an understanding of and respect for diverse communities. We believe the schools' core values encourage children to recognise the difference between right and wrong and how their actions affect others. As this understanding develops children learn how to co-operate and empathise with others of differing backgrounds.

Over the course of a year, we explore six core values: their meaning and significance in Christianity, other religions and secular teachings. We spend a term focusing on each core value in turn and to which our worship and church services are linked.





Safeguarding

The school takes safeguarding children very seriously and follows rigid procedures when employing staff and dealing with the safety of all its pupils.

Croughton All Saints CE Primary School follows the guidance as is shared in 'Keeping Children Safe in Education' (KCSIE).

Safeguarding and promoting the welfare of children is defined as:

- protecting children from maltreatment.
- preventing impairment of children's mental and physical health or development.
- ensuring that children grow up in circumstances consistent with the provision of safe and effective care; and
- taking action to enable all children to have the best outcomes.

We have a Designated Safeguarding Lead as well as a Deputy Safeguarding Lead. One of our Governors is also responsible for overseeing Safeguarding.

DBS Checks

All members of staff are subjected to a full criminal record check as well as verification of their qualifications and identity.

ALL volunteers in school who work with children for more than 3 days per month must undergo a full DBS check.

Allegations of Abuse

Any allegation of abuse is taken directly to the Designated Safeguarding Lead who is the Head teacher. These allegations are investigated immediately through the appropriate channels. All members of staff are trained in child protection and the head teacher and key governors have also undergone child protection and safer recruitment training. There is a governor responsible for Safeguarding and there are regular audits to ensure all procedures are in place

Bullying

Bullying at school is not tolerated. It is dealt with as soon as it has been brought to the attention of an adult. A record of bullying incidents is kept in the school and over the last few years the reported cases of bullying have been rare.

Policies relating to bullying behaviour as well as behaviour can be found on the school website.



Uniform

We believe that a uniform is helpful in establishing good standards of appearance and behaviour in school and by wearing it children quickly feel part of the community.

We ask parents to support us by sending their children to school dressed appropriately.

The uniform comprises:

- Black or dark grey trousers/skirt/dress
- School white or red polo/white shirt/blouse or white/red polo shirt
- School red sweatshirt/red jumper/cardigan
- White or black/dark grey socks (ankle or knee high) or white/red/black/dark grey thick tights
- Black school shoes (sensible & sturdy) (no boots)

Additional Summer clothing

- Black/dark grey school shorts
- White and red striped/gingham dresses

Only stud earrings are permitted and must be removed or have tape placed over them for any physical activity. Make-up including nail polish is not permitted. We also ask that long hair is tied back during any sporting activities.

PE Kit

Draw-string P.E. Bag only (we are unable to store large holdalls or sports bags and plastic bags are not suitable)

- Red shorts
- Plain white T-shirt
- Slip-on plimsolls for indoor use
- Trainers for outdoor
- All children need a dark plain coloured tracksuit for outside games in colder weather.
- Please bring a pair of socks to change into for PE as tights are not permissible

Uniform items are available at www.funkystitch.co.uk

Our uniform policy can be found on the website.

In **Nursery** our children are expected and encouraged to wear our school uniform on the top half – red logo or plain sweater and polo shirt. Bottom half is what is best suited for child – skirt, trousers, joggers, leggings etc.



A-Z of other useful information about our school

AFTER SCHOOL CLUBS

Each term we offer a wide range of extra-curriculum clubs for the children. Most of the clubs are run after school, although some do take place at lunchtime. An After-School Club list is sent home at the start of each term for parents and children, giving full details of the different clubs that are on offer.

BEHAVIOUR

As part of our Christian ethos and values we strive to ensure children display consistently high levels of good behaviour. We believe children who behave well are more likely to make the best of their educational opportunities. The school has a very positive ethos, and all people are valued. We encourage children to respect each other and other people's feelings and property. However, we accept that not all children always behave appropriately, and the management of behaviour is crucial to the smooth running of the school day. It is positive reinforcement of good behaviour that this school works towards using most regularly. Each classroom has a positive set of class rules and school values clearly displayed. Our positive behaviour policy further explains.

Ways we reward children for good choices, good work and good behaviour:

House point system –awarded for excellent work, good behaviour. The house with the most points in each class will get an extra golden time play. House points are counted each week and shared in VIP assembly. Badges are awarded at various points ranging from a colour badge through to gold.

Gems in the Gem Jar for demonstrating our current value as well as all our Christian values around school. These are collated weekly and once the jar is overflowing a reward to the whole school is given.

Weekly certificates in assembly - our 'be ready, be respectful, be safe' certificates are awarded by class teachers. Also Head Teacher value awards are given out weekly.

There is a procedure to follow should children make a poor behaviour choice and we record, investigate, share, and follow up accordingly.

CHILDREN'S ABSENCE/ATTENDANCE

For children to have 'good' attendance then children's attendance figure should be no less than 96%. Of course, it is natural that children may fall ill and not be able to come into school and this is to be expected from time to time. Close monitoring of each child's attendance will be carried out and if necessary, may need to be addressed if it falls below 90% and we will work together on the best ways to improve it.

To report your child's absence from school due to sickness, please contact the school leaving a clear reason for your child's absence. Either call the school on 01869 810727 and leave a message, or use the Study Bugs app which you can download and access for free. Any request for absence from school will need to be requested by sending a letter to the Headteacher and only in exceptional circumstances will permission be authorised. Please, where possible, also try and make any appointments out of school hours.

Please see the Attendance Policy for more details on authorised and unauthorised absences.

Family holidays during term time will be unauthorised. A disproportionate number of absences are due to parents taking children out of school for holidays and it is very disruptive to children's education. If the circumstances are deemed to be "exceptional", permission may be granted, and the absence authorised. If not, then the request will be refused and if the child is still taken out of school, the absences will be marked as unauthorised and may result in a fine.



COLLECTIVE WORSHIP

As a Church school we have a daily act of collective worship of a wholly Christian nature. This may be as a whole school, phase, or a single class. A collective worship plan is drawn up each term and we follow the church calendar as well as our Christian values and themes. Currently the Head teacher leads Monday, Praise and worship on a Tuesday. Class assemblies and worship are on a Wednesday and staff or visitor led worship is on a Thursday. We have a weekly VIP, celebration assembly on a Friday morning which parents are welcome to attend from 9am. We also go to Church for collective worship termly, where possible.

COMMUNICATION

A weekly newsletter and attachments are sent out on a Friday which details events from the week and events coming up.

All classes have school emails that parents are given access to. Staff are also available at the start and end of the school day

We hold welcome meetings and send out information each term about what the children will be learning as well as having parent's evenings and sending home annual reports.

We also deliver curriculum workshops to support parents in what the children are learning.

COMPLAINTS

If there are any concerns or issues you wish to raise regarding the curriculum or your child's education in general, please refer to the complaint's procedure available from the school office or the school website.

CURRICULUM

Each teacher is responsible for the planning and delivery of the National Curriculum and Religious Education. Teachers plan and evaluate their teaching, in line with the needs of their children. Across the curriculum, opportunities are in place for joined up learning across classes and phases. We have a 2-year cycle of teaching topics.

Subjects taught:

English	Reading; Phonics/Spelling; Writing; Speaking and Listening
Maths	Number; Calculation; Fractions, Geometry; Data
Science	Investigations; Phase Specific Topics
Computing	Computer Science, Information Technology;
Digital Literacy & Key Skills.	
R.E.	All religions <i>Christianity should be the majority religion studied in each year group and should be at least 50% of curriculum time.</i>
P.E.	Skills; Games; Gymnastics; Dance; Swimming
Other Curriculum	Music, Art, DT, History and Geography
MFL	KS2 currently learn French





CYCLING

Children may ride a bicycle to school. We organise Bikeability cycling courses for the older children. Use of the cycle shed is permitted by application for a cycle licence. Children who have not passed their cycling proficiency test must be accompanied by an adult. Helmets must be worn. Children and adults are not permitted to cycle or scoot in the school grounds.

DISABLED ACCESS

The school is a single storey building and each classroom is accessible from the outside by a single low step, or a ramp. Within the school there are sets of steps but ramps or alternative routes are available. A copy of the school's accessibility plan is available on the website. Admission arrangements for pupils with a disability do not differ from those for other pupils.

DOGS ON PREMISES

No dogs are allowed on the school grounds, except for trained or training Guide Dogs. This is not only for Health and Safety reasons, but also as to not scare any of our nervous children.

EARLY YEARS

The Foundation Stage (Nursery and Reception) makes a crucial contribution to children's early development and learning. We provide children with a rich variety of teaching and learning experiences that are appropriate to their needs. The Foundation Stage is about developing key learning skills such as listening, speaking, concentrating, persistence and learning to work and co-operate with others.

The 7 areas of learning that make up the Foundation Stage curriculum are called the Early Learning Goals (ELGs):

- communication and language.
- physical development.
- personal, social and emotional development.
- literacy.
- mathematics.
- understanding the world.
- expressive arts and design

Teaching of the ELGs is through first-hand experience and structured play. Teachers and staff keep records on children's experiences, attainment and progress throughout the year.

During the first half of the Autumn Term, the teacher carries out baseline assessments for every child. Planning is based on, and progress is measured against these assessments which are based on the ELGs. We encourage children towards reading, communication and mathematical skills from the very beginning. Much of this is achieved through structured play. Phonics is taught using the Read Write Inc Scheme. Reading is taught through a structured reading scheme supplemented by a wide range of books. Books are organised in a structured, graded way to allow children opportunities to consolidate key vocabulary. Children have dedicated time in school each day to read and we encourage parents to work with their child at home by reading with them on a daily basis.

EDUCATIONAL VISITS

Educational visits and visitors add to the excitement and interest of the curriculum. We also run a number of residential trips for the children; helping to broaden and extend the curriculum provision that we offer the children.



HOMEWORK

All children receive homework. Children receive weekly tasks focussing on core skills – mental maths, spelling and reading as well as a termly Homework grid with activities to choose from and shared as part of a Gallery Day. The amount and type of homework varies with the ages of the children with a minimum expectation.

Our homework guide is available on our website.

THE SCHOOL DAY (Y1-Y6)

Gates and Doors Open	8:40-8:55
Register	8:55-9:00
Lunch	12:00-1:00
End of the day	3:15pm

Children have a 15-minute break in the morning

In EYFS

(Official day 9-11.30, 11.30-12.30, 12.30-3 but to keep in line with the school day we follow the below)

Gates and doors open	8.40am
Lunch	11.30-12.30
End of day	3.15pm



INCLUSION

The school aims to treat all children fairly, regardless of gender, race, physical or mental ability. A full copy of our inclusion policy is available on the website.

LUNCHTIMES

Children staying at school in Reception to Year 6 can either have a school dinner or bring a packed lunch. Children in Nursery at this stage can only bring a packed lunch. School dinners must be ordered in advance through the Kingswood Catering meal manager. These are ordered online and information is sent home to you from the school about how you can do this. Meals must be ordered the Tuesday prior to the week you are ordering for.

If you consider you may be eligible for Free School Meals, please ask at the office for further details or email freeschoolmeals@northamptonshire.gov.uk to check if your child is eligible. Please see the Pupil Premium section of the prospectus for further details on the benefits.

In line with the government's initiative all children in Reception, Year 1 and Year 2 are included in Universal Free School Meals. These meals must be ordered through Kingswood Catering and can be a hot meal or packed lunch.

Children not ordering a meal through Kingswood Catering are required to bring a packed lunch consisting of a healthy and balanced meal. A booklet of ideas is on the website. We ask that 'fizzy' drinks, chocolates and sweets, are not sent in, at breaktimes or lunchtimes. Break time snacks are natural fruit and vegetables only. Free fruit and vegetables are provided for children in the Foundation, KS1 and KS2. Free milk is provided for children until their 5th birthday and all children can purchase daily milk through the Cool Milk initiative.



MEDICATION

If children need medication in the school day, then a Medicine Agreement form is to be completed by a parent/carer to authorise this being given. Where possible, we ask parents to come in to school to give medicines at either break or lunch times. The school can however administer on their behalf.

ORGANISATION (for the 2023 - 2024 Academic Year)

In Reception our Pan (Published Admission Number) is 20.

Moving forwards our PAN remains at 20.

All other year groups have a Pan of 25.

Nursery/Reception	Oak
Year 1/2	Chestnut
Year 3	Ash
Year 4	Sycamore
Year 5/6	Maple



PERSONAL PROPERTY

All children's clothing and footwear must be clearly named. Please speak to the teachers if any items are misplaced.

PTFA

We have a very active and highly supportive Parent Association. They meet each term and discuss and organise many of our successful events. The money they raise is used to fund important extras for our school. They raise large amounts of money towards building projects and buy play equipment, curriculum materials or help staff with their wish lists. They also help by attending at school events.

PUPIL PREMIUM

Many children from families who receive certain benefits are entitled to a sum of money paid to their school to boost their learning. Introduced in 2011, the pupil premium is a sum of money given to schools each year by the Government to improve the attainment of disadvantaged children. Schools can choose how to spend their pupil premium money, as they are best placed to identify what would be of most benefit to the children who are eligible. Please ask at the office if you feel your child may be entitled to this.

RACIAL EQUALITY

The school's policy for racial equality is included within our inclusion and anti-bullying policy and any incidents of racism are dealt with, recorded, and monitored by the Headteacher and the governing body.

RELIGIOUS EDUCATION

Religious education in a Church school should enable every child to flourish and to live life in all its fullness. (John 10:10). It will help educate for dignity and respect encouraging all to live well together. All children receive a lesson of RE each week. A range of world religions are taught, and we follow a 2 year cycle to ensure we meet the Statement of Entitlement. We use the Understanding Christianity and the Northamptonshire Agreed Syllabus.



ROAD SAFETY

The road outside school is a busy, main road. Where possible we encourage children to walk to and from school. However, we do understand that many pupils who attend are not from the village. If it is necessary to arrive by car, please respect the no parking restrictions and always unload onto the kerbside. We ask that parents do not park in such a way that makes access for emergency vehicles difficult and to respect the local neighbourhood that we are in. The village hall has ample space to park and is just a short walk away from school. Parents must not bring their cars into the school car park and parents and children should not walk in or out of the school vehicular entrance or through the school car park. All school users should use the two pedestrian school entrances.

On darker mornings and evenings please make sure your child can be seen by others.

SECONDARY SCHOOL

The school's feeder secondary school is Magdalen College School Brackley where we have strong relationships and a good transition process in place.

Additionally, we have had children move to secondary schools in Bicester and Banbury as well as Chenderit and Sponne. Children may also move onto private educational establishments e.g. Bloxham, Winchester House and Akeley Wood. We will support all children in any transition process they need.

SECURITY

On entering the school, visitors and helpers must sign in through the School Office; all visitors and volunteer helpers will be given an identification badge/lanyard to wear. This identification badge must be handed back into the School Office when visitors and volunteer helpers sign out.

At the end of a school club, parents need to wait by the main school entrance, unless advised of alternative arrangements.

If a parent or known adult wishes to take a child from school during the school day, they must report to the School Office; the child may only be collected from this point.

In the case of different adult's collection children on a set day; parents need to telephone the School Office, providing details of the different collection arrangements for a specific day.

SMOKING

The whole of the school site is a no smoking area.

SCHOOL COUNCIL

The school has established a School Council with representatives from Year 2-6. The council meet regularly and expresses both councillors' views and the views of the pupils they represent. It provides opportunities for pupils to communicate their feelings to teachers and staff, as well as influence decisions which are made at Croughton CE primary School.

SPECIAL EDUCATIONAL NEEDS (SEN)

A pupil has special educational needs if he or she has a learning difficulty or disability that calls for special educational provision to be made for him or her. This may mean that a pupil has a significantly greater



difficulty in learning than the majority of pupils of the same age or a disability that makes it hard for them to access facilities within the school.

Children with identified Special Educational Needs have a Pupil Profile set up, which is reviewed termly. Teaching Assistants are deployed to support children with SEN working either 1:1 or in small groups, to best suit their needs.

The school's SEN policy, which is in accordance with the County's policy and has regard to the Code of Practice on the identification and assessment of special education needs, is led by the Special Educational Needs Co-ordinator (SENCO) who co-ordinates the work of the teachers and teaching assistants.

S4A

We understand how integral childcare is to increasing numbers on roll for schools. We provide a wide range of fun activities on an hourly booking basis. Breakfast club (Sunrisers) starts from 7.30am until school commences, ensuring children start the day with a healthy and nutritious breakfast. After school club (Sun setters) starts from the end of the school day and finishes at 6.00pm. For booking and further details please go to the website: <https://s4asports.co.uk/croughton/>

SPORT FUNDING

As part of our extra funding for Sport, we have a developed programme of additional opportunities for the children to take part in, in and outside the curriculum. This programme utilises additional sport specialists and coaches/specialists from a variety of sports.

We are focussing on children having both a healthy body and healthy mind. Children are expected to be active for 60 minutes each day, 30 minutes of which is at school, so we strive to find exciting and different ways to encourage this both in lessons and at break/lunch times.

WATER

All children are provided with a water bottle to allow them to drink water throughout the day. No squash or fruit juice is allowed.

